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DOVER DISTRICT LOCALITY BOARD

The Dover District Locality Board was established in March 2012 as a decision-making, executive joint committee. It will meet in an advisory capacity until such time as its terms of reference and functions have been formally agreed by Dover District Council and Kent County Council. Agendas for the Board will be published five clear working days in advance of the date of the meeting and, unless considering exempt or confidential information, the agenda papers and meeting itself will be open to the public. Notice of exempt or confidential items will be given in advance on the agenda.

28 January 2013

Dear Member of the Dover District Locality Board

NOTICE IS HEREBY GIVEN THAT a meeting of the **DOVER DISTRICT LOCALITY BOARD (PRE-IMPLEMENTATION)** will be held in the HMS Brave Room at these Offices on Wednesday 6 February 2013 at 2.00 pm

Yours sincerely

A handwritten signature in black ink, appearing to read "Nicky", written over a horizontal line.

Chief Executive

Dover District Locality Board (pre-implementation) Membership:

Dover District Council Members

Councillor P A Watkins
Councillor S S Chandler

Kent County Council Members

Councillor N J Collor
Councillor B R Cope
Councillor G Cowan
Councillor S C Manion
Councillor L B Ridings
Councillor J A Rook
Councillor C J Smith

AGENDA

1 **APOLOGIES**

2 **APPOINTMENT OF SUBSTITUTE MEMBERS**

To note appointments of Substitute Members.

3 **DECLARATIONS OF INTEREST**

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

Where a Member has a new or registered Disclosable Pecuniary Interest (DPI) in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Where a Member is declaring an Other Significant Interest (OSI) they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

4 **NOTES** (Pages 5 - 9)

To confirm the attached Notes of the meeting of the Board held on 27 November 2012.

5 **TROUBLED FAMILIES**

To receive an update from Natalie Reeves, KCC Programme Manager and Christopher Allen, DDC Community Safety, CCTV and Parking Manager.

6 **SUB-GROUP UPDATES** (Pages 10 - 11)

- (a) Libraries (see attached)
- (b) Student Progression Working Group
- (c) Youth
- (d) Education Provision

7 **PARTNERSHIP REVIEW - PROGRESS TO DATE**

To receive an update from the Leadership Support and Corporate Communication Manager on the following:

- Dover Adult Strategic Partnership
- Dover Community Safety Partnership
- Dover Local Children's Trust Board
- Joint Transportation Board
- Neighbourhood Forums

8 **SOUTH KENT COAST HEALTH AND WELLBEING BOARD UPDATE**

To receive an update.

9 **LOCAL CHILDRENS' TRUST BOARD** (Pages 12 - 16)

To receive the attached update from the KCC Community Engagement Officer.

10 **EXPANSION EAST KENT** (Pages 17 - 22)

To receive the attached briefing paper from the KCC Programme Manager.

11 **MATTERS RAISED BY MEMBERS OF THE BOARD**

To consider any other business raised by members of the Board.

This item will be included on the agenda until the Board moves beyond advisory status and public notice requirements officially come into effect.

12 **FUTURE MEETING DATES**

Subject to KCC and DDC confirmation, the next meeting date is Tuesday 25 June 2013 at 2.00 pm.

Access to Meetings and Information

- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.
- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on the front page of the agenda. There is disabled access via the Council Chamber entrance and a disabled toilet is available in the foyer. In addition, there is a PA system and hearing loop within the Council Chamber.
- Agenda papers are published five clear working days before the meeting. Alternatively, a limited supply of agendas will be available at the meeting, free of charge, and all agendas, reports and minutes can be viewed and downloaded from our website www.dover.gov.uk. Minutes are normally published within five working

days of each meeting. All agenda papers and minutes are available for public inspection for a period of six years from the date of the meeting. Basic translations of specific reports and the Minutes are available on request in 12 different languages.

- If you require any further information about the contents of this agenda or your right to gain access to information held by the Council please contact Kate Batty-Smith, Democratic Support Officer, telephone: (01304) 872303 or email: kate.batty-smith@dover.gov.uk for details.

Large print copies of this agenda can be supplied on request.

Notes of the pre-implementation meeting of the **DOVER DISTRICT LOCALITY BOARD** held at the Council Offices, Whitfield on Tuesday 27 November 2012 at 2.05 pm.

Present:

Chairman: Councillor P A Watkins

Councillors: S S Chandler
N J Collor
B R Cope
G Cowan
S C Manion
L B Ridings
C J Smith

Also Present: Councillor P M Beresford
Councillor L A Keen
Councillor G Lymer

Officers: Councillor Paul Carter (Leader, Kent County Council)
Mike Whiting (Cabinet Member for Education, Learning and Skills)
James Harman (Kent County Council)
Nigel Baker (Kent County Council)
Rebecca Spore (Kent County Council)
Jackie Taylor-Smith (Kent County Council)
Jackie Ward (Kent County Council)
Marisa White (Kent County Council)
Alternative Service Delivery Manager (Dover District Council)
Leadership Support Officer (Dover District Council)
Democratic Support Officer (Dover District Council)

21 APOLOGIES

An apology for absence was received from County Councillor Julie Rook.

22 NOTES

The Notes of the meeting of the Board held on 24 September 2012 were approved as a correct record and signed by the Chairman.

23 EXPANSION EAST KENT

Councillor P Carter advised that Expansion East Kent was now working well in Dover with good quality applications being submitted. 12% of the £35 million funding available had already been committed, with approximately 8 applications approved to date and around another 10 in the pipeline. It was anticipated that the successful applications would generate around 3,250 new jobs. Funds were 'recyclable', in that repaid loans would go back into the funding pot. Unsuccessful applicants would receive feedback and an opportunity to submit fresh proposals if these were substantially different. The Board was reassured that most of the successful applicants were indigenous Kent businesses, so jobs were not simply being moved from one part of the country to another.

In response to Councillor G Cowan, Councillor P A Watkins advised that the demolition of buildings at the Discovery Park represented a loss in business rates to the Council of £200,000-£280,000, or 4-6% in Council Tax terms. However, demolition was necessary as the buildings were no longer fit for purpose. The new owners of the Discovery Park had ambitious plans which would generate significant growth to plug the financial gap caused by the loss of business rates.

Councillor Carter advised that KCC had a budget of £500,000 to promote the four east Kent districts for new business and inward investment. It was currently an exciting part of the county, with good progress on bioscience, pharmaceutical and green technologies. Moreover, the region's connectivity to London via the High Speed rail link had not yet been fully recognised by businesses and commuters.

In terms of Locality Boards, Councillor Carter advised that the Dover District Locality Board had proved one of the most successful, with effective working relations being forged between KCC and DDC to look at troubled families, libraries, youth services, etc. Councillor Watkins commented that the Board's work on youth services had been especially challenging and had attracted a good deal of public interest. There was an exercise in progress to rationalise and improve the efficacy of the plethora of boards and groups across the county. In response to comments that the Board should be a decision-making body, Councillor Carter responded that the Board would have to prove it could deliver services at the same or lower cost and provide evidence in the form of a business plan.

AGREED: That the update from Councillor Carter be noted.

24 KENT COUNTY COUNCIL'S COMMISSIONING PLAN FOR EDUCATION PROVISION

Councillor Mike Whiting, KCC Cabinet Member for Education, Learning and Skills, explained that the Board's involvement in reviewing the Commissioning Plan was sought in order to ensure that it accurately reflected local needs and knowledge. 10,000 new places were needed over the next 10 years, with a larger surplus available to increase parental choice. The Board was expected to review the figures annually against new housing developments and migrant population information and make recommendations to KCC in April and September.

In response to Councillor Cowan, Councillor Whiting advised that there was currently 45% surplus primary school capacity at Aylesham and Nonington which would probably need to be reduced unless new housing developments came forward in the short term. Councillor Watkins stated that, with KCC support, the Aylesham development of 1,200 homes could commence quickly. The Sholden development of 200-250 houses was likely to start soonest, in 3-6 months' time. Councillor Whiting advised that it was possible to reduce capacity for a temporary period and increase it as and when homes were built, making schools less vulnerable to closure.

Councillor Carter advised that the Community Infrastructure Levy (CIL) and Section 106 contributions would not cover the shortfall in government funding provided via the New Homes Bonus and Basic Needs. Councillor Watkins stated that developer contributions should not be sought for services unless a direct correlation with a proposed development had been identified. DDC Cabinet was in the process of considering the CIL charging schedule and, once adopted, it would be relatively straightforward to identify any shortfall in infrastructure provision for future developments.

AGREED: That a sub-group of the Locality Board be established under the chairmanship of Councillor L B Ridings, to meet twice a year with Planning Officers from DDC and KCC to make recommendations annually in April and September to KCC's Cabinet Member for Education, Learning and Skills and KCC's Education Cabinet Committee on KCC's Commissioning Plan for Education Provision.

25 SUB-GROUP UPDATES

(1) Library Services

Ms Taylor-Smith advised that KCC was seeking to make savings from library services of £1 million between 2014 and 2016. KCC's Families and Social Care team had expressed an interest in using the first floor at Deal library. In respect of Dover, the Board was advised that plans were underway to reconfigure the Discovery Centre. Members commented that a comprehensive reconfiguration was necessary, and that DDC officers should be consulted as they were familiar with the building. Ms Spore added that KCC would be reviewing the whole estate to ensure that it was used as effectively as possible, not only for KCC services but others too.

In respect of Ash, Ms Taylor-Smith advised that another meeting would be held with the Parish Council and other groups to discuss the possibility of delivering library services from the village hall. On Aylesham, the Sub-Group would be discussing future library services with the KCC Cabinet Member and the Parish Council. The Alternative Service Delivery Manager commented that the location at Aylesham would be key. In respect of the mobile service at St Margaret's, Councillor Watkins suggested that usage could be increased by better coordination with major events and activities taking place in the village. Ms Taylor-Smith advised that a KCC team would be reviewing the mobile service and agreed that the Sub-Group should be involved. Sandwich Town Council had been approached to see if it was interested in utilising the first floor of Sandwich library, and KCC would be following this up.

(2) Student Progression Working Group

Councillor C J Smith advised that the Student Progression Working Group had been established to look at ways of simplifying the progression route from school through to employment for students, schools and providers.

Councillor L B Ridings informed the Board that there had been two well-attended public consultation meetings at Walmer Science College and Castle Community School regarding the potential closure of Walmer in preparation for a merger with Castle Community. A number of concerns had been raised, including academic outcomes and particularly the ability to offer options at years 9 and 11; existing and future numbers at the school; protecting the maritime section at Walmer and staffing. A school in excess of 700 pupils was needed to generate funds and provide a broad curriculum. The number of primary pupils in Deal was forecast to decrease, and the Sholden development was not expected to generate an increase within 2 years. Dover's primary population was set to increase marginally in 2016, but the Whitfield and Aylesham developments would push that up.

Ms Spore reassured members that KCC would work closely with the academy to ensure that staffing the new school was a fair process. The maritime section would be safe for around 5 years, and it was hoped that it would be retained in order to

maximise job opportunities for local pupils. Castle Community had been successful under the Priority Build Programme, and the Education Funding Agency would have looked at its long-term capacity needs (10-15 years) when making the decision. In response to Councillor Watkins, it was clarified that maintained school buildings would be leased on a short-term basis for a peppercorn rent.

Councillor C J Smith reported the situation with regard to K College. Financial difficulties had emerged one year after the college's merger. The Licensing and Skills Improvement Service had now been brought in and College governors had accepted a proposed recovery plan.

(3) Youth Sub-Group

Mr Baker referred Members to an additional paper which provided an update on the implementation of the new delivery model for youth services. It was evident from the number of youth organisations that had tendered that the voluntary sector was interested in, and capable of, delivering youth services in Kent. The evaluation process had been a long and complex one but was now complete and services had been commissioned.

The new youth centre in Deal would receive £200,000 from Section 106 contributions. KCC would cover the remaining capital cost of £1.1 million. 12 youth centres would be retained across Kent, and uses for those that were surplus to requirements would be discussed with the KCC Cabinet Member. For example, the Kent Children's Fund Network (KCFN) had indicated that it might look at using satellite centres in rural areas.

Councillor Chandler expressed disappointment that the Locality Board assessment group had not been involved in all aspects of the assessment process, for example it had not seen the total offer from each bidder which had made it difficult to make an informed judgement on the price. Another shortcoming in the process had been that local groups were not able to bid for part of a lot. It was evident that a lot of organisations had worked very hard to submit bids and this deserved to be recognised. Councillor Cowan raised concerns that assessment papers had been circulated late, and that the results had not been fed back to members of the group or the Board.

Councillor Chandler added that not all of the £136,000 budget had been allocated. It was hoped that any Dover underspend would be used to provide extra services over the 3-year period in the district. It was also hoped that KCC would take a pragmatic approach to the use of surplus buildings so that they could be utilised by new providers.

Mr Baker accepted that there had been shortcomings in the assessment process and comments had been taken on board. On buildings use, KCC was obliged to operate within the procurement framework and bids could not be changed once accepted. A number of lots in Kent had been awarded to more than one provider where both providers' scores and offers justified this. Some districts had seen a significant overspend in budget allocation. A decision on how the unallocated money would be used would be taken by the KCC Cabinet Member for Customer and Communities.

Overall, rather than the current centre-based provision, there would be greater coverage across the whole district, with increased mobile provision in rural areas. Street-based and mobile providers would be encouraged to make use of local

satellite facilities. Contractors would also be encouraged to liaise with community groups to identify the services that were needed.

In response to Councillor Cowan, Ms Spore advised that a meeting was scheduled to look at the future of Archers Court and Aylesham youth centres. All options would be considered and KCC was happy to hold discussions with community groups. It was stressed that KCC did not want buildings left empty and boarded up. Aylesham Parish Council had already been given information relating to the possible registration of the youth centre as an Asset of Community Value.

- AGREED:
- (a) That the Terms of Reference and Membership of the Student Progression Working Group be agreed.
 - (b) That the updates on Libraries, the Student Progression Working Group and the Youth Sub-Group be noted.
 - (c) That the Head Teachers of Castle Community and Walmer Science College be invited to attend the next meeting of the Locality Board for a presentation from Ms Rebecca Spore.
 - (d) That youth services providers be invited to attend the next Locality Board meeting.
 - (e) That a report be brought to the Board in spring/summer to update members on the delivery of youth services.

26 SOUTH KENT COAST HEALTH AND WELL-BEING BOARD UPDATE

The Health and Well-Being Board had been re-named the South Kent Coast Health and Well-Being Board. There were two voluntary sector vacancies on the Board and it was hoped that Case Kent and Healthwatch would fill these. Plans were also underway to identify a voluntary sector representative for the Clinical Commissioning Group (CCG) which had a new chairman in the form of Dr Darren Cocker and was currently undergoing validation.

The Board was advised that evidence had been given to the Communities and Local Government Select Committee on local health and well-being arrangements. A project had been commissioned to look at the issue of intermediate care beds at Buckland Hospital. In response to a request from Councillor C J Smith, the Leadership Support Officer undertook to circulate further information about the Healthy Living pharmacy project.

- AGREED: That the update on the South Kent Coast Health and Wellbeing Board be noted.

27 FUTURE MEETINGS

It was noted that the next Locality Board meeting would be held on 6 February 2013.

The meeting ended at 5.17 pm.

Future Library Services Programme Update

We are now talking with the **Locality Boards** (or specially convened groups of District Council and KCC members) in all Districts about the Future Library Services Programme. Ideas about how to continue to deliver library services in the current challenging economic environment are beginning to come forward and are being explored.

For Example:

Sharing space with other partners

In **Hive House (Northfleet)**, **Lyminge** and **Borough Green** libraries we have been talking about partners hiring space from us to deliver their services. This will not impact adversely on our services as the space is either not currently used for public services, or is to be used when we would normally be closed to the public.

Hiring out space/use of the library outside opening hours

At **Otford** library we have been able to generate a small income stream by offering other local groups/organisations the opportunity to hire the library space outside opening hours.

New Service Delivery Models

In some communities we are talking about the possibility of partners being commissioned to run library services on behalf of KCC in existing library buildings.

In other communities we are reviewing whether we could share space with partners in existing libraries, or in partners' existing premises, or in a new location, whichever provides the best local solution. And in some cases these collocation models might develop to a point where we would commission a partner to deliver our services, or indeed a partner might commission us to deliver their services.

All these libraries would remain part of the KCC library service and whatever the model of service delivery, we would retain responsibility for ensuring that high standards of service delivery were met. KCC would continue to provide stock and ICT systems, and training for those delivering the services on our behalf.

Consultation

Wherever we are considering new service delivery models we have committed to consult with local people and staff to get their views on the proposals before our Cabinet Member (Mike Hill) makes his decision whether to proceed or not. This consultation will help us to decide if the proposals are the right way forward in each community. In two communities **Sandgate** (Folkestone) and **Sherwood** (Tunbridge Wells), where we already work with partners and share buildings, we are now ready to consult with local people and staff on such proposals.

In **Sandgate** we have been working with the Parish Council since 2006 and they already use the Library for their parish office, for meetings and events. The Parish Clerk already delivers library services for most of the opening hours and we share some of the running costs with the Parish Council.

We are suggesting that, from summer 2013, Sandgate Library could be entirely managed and run by the parish council, with the Parish Council delivering all library services supported by a team of local volunteers.

We have reached a similar stage with **Sherwood** Library. Sherwood library is part of the TN2 Community Centre. This building is already run by Tunbridge Wells Borough Council and they could take on the full running of the service.

Tunbridge Wells Borough Council are keen to develop a volunteer run model of operation managed by local TWBC staff.

Both these proposals would deliver some savings, whilst day to day library services would remain very much as they are now.

Customers would still be able to:

- borrow books, DVDs and CDs (including Talking Books)
- use computers with free internet access, Microsoft Office and Ability net
- access local and family history resources
- take part in activities, including Story Time and Time Talk

If the proposal is agreed, local people would benefit from having more opportunities to use the library spaces for a range of different activities and be more involved in shaping the future of both libraries.

In addition, Tunbridge Wells Borough Council would be able to increase Sherwood Library opening hours to match the TN2 Centre hours.

Starting this week, we are asking local people and staff in both communities to tell us what they think - to help KCC decide if these proposals are the right way forward. The consultation will finish on 6 March and when we have reviewed the feedback, our Cabinet Member will decide whether to introduce these new service models in Sandgate and Sherwood.

If you have any questions please get in touch by email - fls@kent.gov.uk or telephone **01622 696504**

There is also more information about [Future Library Services \(FLS\)](#) on our website – www.kent.gov.uk/libraries

To: Dover District Locality Board

**From: Shuna Body
KCC Community Engagement Officer**

Date: 22 January 2013

Subject : Update on Local Children's Trust Board

The Chairs / Officer meeting at County Hall on 21 January 2013 was postponed due to bad weather and is to be rescheduled. Please find details of the DRAFT minutes of the Local Children's Trust Board held on 07 December 2012.

Notes from Jennifer Record Mohr (Independent Chair)

- As per our Minutes, the future of independent chairs is concerning all Chairs in post. The recent Consultation revealed 82% in favour of retaining Independent Chair status.
- Partnership working will continue under the statute of co operation and in fact the Local Children's Trust Board statute was never actually repealed.
- Safeguarding in Kent (and Local Children's Trust Board contribution to local outcomes): It is worth reflecting on the recent televised interview on improved Ofsted status of Adequate and the proposed pathway to Good over next 2 years. This would surely be better achieved by maintaining Partnership working in its present format?
- There is a suggestion to send a petition of 1000 signatures (across 12 Local Children's Trust Boards – 100 each), the required number to get the matter to Cabinet/Full council. Again not approved

**Shuna Body
KCC Community Engagement Officer - Dover**

Dover Local Children's Trust Board

Draft minutes

Held on: Friday 7 Dec 2012

Time: 14:00 – 16:00

Venue: K College, Dover

<u>Present:</u>	Jennifer Record Mohr (Independent Chair) Cllr Susan Chandler, Dover District Council Deborah Stanton - K College James Brown - Dover Extended Services Nigel Holmes - KCC skills and Employability Sarah Bottle - Community Development Librarian Helen Anderson Early Intervention Delivery Manager Karen Roberts - District Childrens Centre Manager Bryan Cope KCC Member for Dover West Kathryn Rogers Aylesham Neighbourhood Project Lindsay Williams - Assistant Services Delivery Manager, KCFN Tracy Perrow - Scheme Manager, Homestart John Taylor KCC Commissioning unit.	
<u>Facilitator</u>	Will Farmer- Community Engagement Officer KCC	
<u>Minutes</u>		
<u>Apologies:</u>	Brin Hill	
1.	Welcome, Introduction and Apologies	Action
	Jennifer Record-Mohr (JRM) opened the meeting, welcomed all and reminded attendees to declare any conflicts of interest.	
2.	Minutes of the meeting held Sept 2012	
	Actions from the last meeting: <u>Item 5</u> Should read Adolescent Risk Management not Adult The minutes of the last meeting were agreed as a true record.	
3.	Update from the review of Local children trust arrangements	
	Report on the consultation was discussed at the JCB meeting on 29 Nov. There were no resolutions at this meeting and Jenny Whittle has agreed to meet all the LCTB chairs in January 2013. We will know more on the direction Early in 2013. Discussion around school engagement with the LTCB. It was felt that it is important to have more attending, but the board needs a clear terms of reference and objectives to encourage this. Need to ask also why headteachers don't come along to the meetings, possibly change the time/venues to help. Need to wait until the board has a clear terms of reference after the review. The Chair read out feedback from the JCB meeting from Stephen Bell.	JR to feed back to LCTB

Dover Local Children's Trust Board

Draft minutes

Held on: Friday 7 Dec 2012

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Venue: K College, Dover

4.	Community Chest update John Taylor	
	<p>Originally the commissioning unit at KCC had a very tight time scale for this funding and the idea was that the LCTBs would identify gaps in services for children locally. They had not realized however that there were existing projects that wanted support and the guidance changed after the start. Dover submitted bids for £90K and secured £26K worth of funding, about the average per District across Kent. £330K spent across Kent.</p> <p>For 2013 there is a 21% cut in the early intervention grant from Government. Our intention is still to have a community chest in 2013 but do not know how much will be available yet.</p> <p>Every project receiving over £8000 will receive a monitoring visit and checked to see progress. Money was paid upfront in full.</p> <p>The mailing list was sent to all that had KCC funding in the past. Didn't include everyone on the list but no one was excluded from applying. Dover projects are up and running</p> <p>A very different process to before and a learning process. It will change slightly in the future. We will know in Jan/Feb 2013 about the money for next year.</p> <p>Sue Chandler - how were projects identified as the board proposed different priorities to those actually selected?</p> <p>JT The board identified the priorities but some of these were duplicating existing services. Funding is only until March 2013. A clearer picture now of existing services out there so should be able to see clearly what is needed. May be different priorities now.</p> <p>KR - the boards proposals were graded by priority. Those that got funding were not priorities chosen. JT chosen priorities were being delivered via other means eg via children centres. Board not aware of all that is out there. Sue Chandler - Board needs to understand what is already happening a JT - The board wanted a website but not chosen as they need ongoing maintenance. No website proposals got funding across Kent. Engagement through Social media would work but community chest would not sustain websites. SC- the board needs quite a lot of prep work for the future to ensure they have enough knowledge and fore thought.</p>	

Dover Local Children's Trust Board

Draft minutes

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Time: 14:00 – 16:00

Venue: K College, Dover

	Agreed that James Taylor, Deb Stanton and Sue Chandler would form the future sub group.	
5.	Presentation by Julie Larner, Future Creative	
	This group presented the work of the organization.	
6	Teenage Pregnancy LIG	
	<p>Helen Anderson needed to find out about the local TP agenda. Karen is now in place as District manager. TP LIG now a sub group of the LCTB. Public Health now will be taking lead in the future. Latest data for Kent is a reduced rate but need more local data. However, there is now an opportunity to reconfigure and re-start this group. Needs to be multi agency and Public Health to pick up lead.</p> <p>Needs to be made up people from both the Health and Wellbeing board and this board. SC sits on the H&WB board.</p> <p>HA role to ensure there is something in place. How can we make this new arrangement happen? Sue Chandler, Helen Anderson and Karen Roberts to liaise.</p> <p>To go on agenda for next meeting Debbie Stanton and Kathryn Rogers also asked to be involved with new TP LIG.</p>	<p>HA/KR/ SC</p> <p>Chair/ Ceo</p>
7.	K College Campus safety	
	SC to take back issues to the CSU	SC
9.	AOB	
	<p>Briefing paper on youth services. Substantial changes. Commissioned services to commence Jan 2013. Existing youth centre's inc. Aylesham, Archers Court not retained.</p> <p>LTCB plan - this was part of the youth service commissioned services. Working on this. Targeting marginalized groups. Provide youth club, an open club. 2 day taster sessions. Work with vulnerable groups of people.</p> <p>SC - an update on the rest of the lots. CXK and KCFN working together. There has been a lot of media coverage around buildings no longer being used. There are proposals on communities taking over some of the buildings. Looking at how successful organizations can cover whole of District to provide a comprehensive service. New youth centre in Deal progressing.</p> <p>JR to write to the new Police Commissioner to welcome.</p>	JR

Dover Local Children's Trust Board

Draft minutes

Held on: Friday 7 Dec 2012

Time: 14:00 – 16:00

Venue: K College, Dover

10.	<p><u>Vice chair</u> -Sue Chandler was proposed and it was agreed.</p> <p><u>Future agenda items</u> Use of CAF. How to embed CAF more. Update on consortium of vol sector groups Future meeting to go to a school to meet young people and to be early evening.</p> <p><u>Future venues</u> DDC happy to contribute to venues and K College ok again.</p> <p><u>Date of next meeting</u> Friday 8 March 2-4pm K College ok to host.</p>	
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DRAFT

To: Dover Locality Board
East Kent Partners
Thanet Business Forum
Kent Economic Development Officers Group

From: Jacqui Ward
KCC Regional Growth Fund Manager

Date: 22nd January 2013

Subject : Update on Regional Growth Fund Programmes:

*Expansion East Kent

*TIGER (Thames Gateway Innovation, Growth and Enterprise)

1. Introduction

KCC are now the accountable body for two grant programmes awarded under the Government's Regional Growth Funding (RGF):

- A grant of **£35 million** was awarded under the second round of RGF in November 2011. The Expansion East Kent programme supports businesses in the East Kent area and aims to create 5,000 jobs to achieve economic growth.
- A further grant of **£20 million** was awarded under the third round of RGF in November 2012. The TIGER (Thames Gateway Innovation Growth and Enterprise) will provide support to businesses engaged in high-value activities in North Kent and Thurrock to achieve job creation (829 direct jobs) and unlock additional private finance.

2. Update on Expansion East Kent.

Expansion East Kent is an ambitious programme to create 5,000 of new jobs across the East Kent area by developing the private sector business base. The programme also aims to unlock private sector finance, stimulating more than £300 million in associated investment over the course of the next four years and creating a massive driver for the East Kent economy.

The programme provides direct funding to business in the form of repayable finance and in

Exceptional, cases grants can be awarded. Since the launch of the programme in April 2012 up until 18th January 2013 215 proposals have been approved to go forward to full application stage. As of 18th January 2013 the programme has committed funding and signed agreements with nine companies with a further seven companies approved for funding but are awaiting contracts to be signed by one or both parties. These sixteen proposals represent an investment of more than £4.6 million from the Expansion East Kent investment fund. These sixteen companies will create a total of 480 jobs. See appendix 1 for details of successful companies who have signed the agreement and therefore agreed for their details to be published.

There are currently 10 companies in the pipeline that could result in a further 700 jobs and allocation of £6.5m.

The programme has awarded funding to companies across the whole range of SMEs. Funding for start ups of small and medium size companies and existing companies with plans to expand have been approved.

3. Development of TIGER

A partnership programme covering North Kent – Dartford, Gravesham, Medway and Swale - and in Thurrock.

The programme will offer finance assistance to businesses seeking to invest in new products, process or markets or potentially seeking to expand existing activities where it would lead to increase sustainable employment.

The due diligence process has been successfully completed using the Expansion East Kent established frameworks and processes. KCC have received an offer letter from BIS for this contract.

The final details of the scheme are currently being developed but the programme will operate similarly to the Expansion East Kent programme. It is anticipated a launch event will be held in March with the application process being opened in April.

Jacqui Ward
Regional Growth Fund
Programme Manager
Kent County Council

**PEN PORTRAITS OF THE SUCCESSFUL COMPANIES
FROM EXPANSION EAST KENT PROGRAMME**

THANET

Bumble Beez (Ian & Sarah Cannon)

**Expansion East Kent funding approved: £30,000
Total Number of Jobs: 8 full time 12 part time (20 FTE)**

Bumble Beez is an iconic Family Entertainment Centre. The aim is to attract families from around Kent including those with disabilities who would not usually be able to access such facilities. They also intend to provide a high quality food and beverage facility.

South East Retail (Conrad Bigham)

**Expansion East Kent funding approved: £500,000
Total Number of Jobs: 20 full time and 15 part time (28.87 FTE)**

South East Retail Limited is the property owning company and parent company of the Sands Hotel in Margate. The proposal is to develop a 20-bedroom upscale boutique hotel, together with bar, restaurant and ice cream parlour. The hotel is expected to employ between 25 and 35 staff.

Baines Bigg and Hyman (Julian Bigg)

**Expansion East Kent funding approved: £40,000
Total Number of Jobs 3 full time 14 part time**

Aim to open Ramsgate Music Hall a vibrant and enjoyable music venue. The venue will include a 120 capacity live music venue, a three floor rehearsal space and an attractive bar featuring regular club nights.

SHEPWAY

Chalkhill (Thomas Gamgee)

**Expansion East Kent funding approved: £30,000
Total Number of Jobs: 7 full time (7 FTE)**

Chalkhill is a small start up accountancy practice supporting start up leisure and tourism and R&D businesses in the East Kent Area.

H V Wooding (Karl Dodd)

Expansion East Kent funding approved: £1.1m
Total Number of Jobs: 51 full time (51 FTE)

H V Wooding is a medium sized manufacturing business based in Hythe. It is one of the UK's leading manufacturers of precision engineered components and assemblies. HV Wooding's client list includes top international companies such as Rolls Royce, Schneider Electric, Honeywell and ABB.

CANTERBURY

UK Mobile Bars (Paul Bishop)

Expansion East Kent funding approved: £32,500
Total Number of Jobs: 14 full time 3 part time (15.6 FTE)

Formed in 2009, UK Mobile Bars is a mobile bar hire services for weddings, parties and events. Job creation is required to fulfil the growth opportunity in the current new business pipeline and kick start a 5 year growth plan.

DOVER

The Research Network (Andy McElroy)

Expansion East Kent funding approved: £72,000
Total Number of Jobs: 11 full time 2 part time (12.33 FTE)

TRN is a small pharmaceutical research company based in Sandwich. It is proposed to invest in additional business development in China, India, USA and Europe. It is proposing to invest innovative web-based scientific software to support the TRN collaborative drug research model.

Creative Minds (Esme Chilton)

Expansion East Kent funding approved: £100,000
Total Number of Jobs: 12 full time 2 part time (13 FTE)

This nursery will provide high quality care and education, catering for up to 95 children from 3 months to 5 years old. It will offer holistic creative learning in response to the Early Years Foundation stage and equip children with the skills to support all aspects of development.

Algaecytes (Naz Bashir)

Expansion East Kent funding approved: £500,000

Total Number of Jobs: 20 full time 2 part time (21 FTE)

Algaecytes is a private company founded in 2010, commercialising 25 years of algae research by world leading bio-scientists. It is seeking to raise finance to build 2 demonstration units in Sandwich to produce high purity Omega 3 oils from freshwater algae.